

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Notice

Date 16th May, 2022

You are hereby requested to attend a meeting of the IQAC on 23rd May 2022 at 11.30 a.m. in IQAC Hall.

The Agenda of the Meeting will be as under :-

1. Review of the previous IQAC meeting.
2. Discussion on subject allotment & maintaining time- table.
3. Discussion about distribution of classes to class teacher.
4. Discussion about arranging spoken English course for B.com, B.B.A, & B.C.C.A students.
5. Discussion about motivating faculty for faculty development program.

R. Khan

Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit

Dr. Vandana Dixit
(Principal)

PRINCIPAL

Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Minutes of IQAC

The 1st IQAC meeting was held on 23rd May, 2022 at 11.30 a.m in IQAC Hall

The following member were present

Sr. No.	Name of the Person	Designation
1	Dr. Vandana Dixit	Chairperson
2	Dr. Inderjeet Ramteke	Administrative Officer
3	Mr. Safdar Anis	Management Member
4	Dr. Roshan Khan	IQAC Co-ordinator
5	Prof. Nihar Dahake	Teaching Staff
6	Prof. Deepmala Gupta	Teaching Staff
7	Prof. Ashish Ingale	Teaching Staff
8	Prof. Hazra Siddique	Teaching Staff
9	Prof. Amrita Chawla	Teaching Staff
10	Prof. Priti Hatwar	Teaching Staff
11	Prof. Yogesh Ingle	Teaching Staff
12	Prof. Yogesh Harode	Teaching Staff
13	Prof. Ankita Jais	Teaching Staff
14	Prof. Manjiri Raut	Teaching Staff
15	Prof. Meenal Gajbhiye	Teaching Staff
16	Mr. Shreyansh Gupta	Alumni
17	Saniya Khan	Students Representative
18	Ritik Abhange	Students Representative
19	Vaishnavi Dabre	Students Representative

The following points were discussed in the meeting

1. The Convener read out the minutes of the meeting dated 8th April 2022 .
2. The Convener discussed subject allotment & maintaining time-table with the committee members.
3. A discussion was held on distribution of classes to the class teacher .
4. It was decided to arrange spoken English certificate course in the month of June.
5. The convener discussed with staff about attending faculty development program to enhance their knowledge.

R. Khan
Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit
Dr. Vandana Dixit
(Principal)
PRINCIPAL
Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur
Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by
ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Action Taken Report

As per the meeting of IQAC held on 23rd May 2022 the action taken was as under :-

1. The time-table committee prepared the time-table & circulated to the staff.
2. The HOD bifurcated the classes among the teachers according to their subjects.
3. Academic committee has organized certificate course in spoken English for B.com, B.B.A, B.C.C.A students .
4. Four faculty members have attended faculty knowledge sharing program.

R. Khan

Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit

Dr. Vandana Dixit
(Principal)

PRINCIPAL

Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

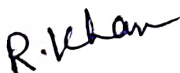
Notice

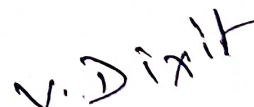
Date 05th September, 2022

You are hereby requested to attend a meeting of the IQAC on 12th September 2022 at 12.30 p.m. in IQAC Hall.

The Agenda of the Meeting will be as under :-

1. Discussion on arranging awareness program for students.
2. Discussion on arranging certificate courses related with skill development.
3. Identification of slow learners & advanced learners.
4. Discussion on arranging different competitions for the students .


Dr. Roshan Khan
(IQAC Coordinator)


Dr. Vandana Dixit
(Principal)
PRINCIPAL
Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Minutes of IQAC

The 2nd IQAC meeting was held on 12th September, 2022 at 12.30 p.m. in IQAC Hall

The following member were present

Sr. No.	Name of the Person	Designation
1	Dr. Vandana Dixit	Chairperson
2	Dr. Inderjeet Ramteke	Administrative Officer
3	Mr. Safdar Anis	Management Member
4	Dr. Roshan Khan	IQAC Co-ordinator
5	Prof. Nihar Dahake	Teaching Staff
6	Prof. Deepmala Gupta	Teaching Staff
7	Prof. Ashish Ingale	Teaching Staff
8	Prof. Hazra Siddique	Teaching Staff
9	Prof. Amrita Chawla	Teaching Staff
10	Prof. Priti Hatwar	Teaching Staff
11	Prof. Yogesh Ingle	Teaching Staff
12	Prof. Yogesh Harode	Teaching Staff
13	Prof. Ankita Jais	Teaching Staff
14	Prof. Manjiri Raut	Teaching Staff
15	Prof. Meenal Gajbhiye	Teaching Staff
16	Mr. Shreyansh Gupta	Alumni
17	Saniya Khan	Students Representative
18	Ritik Abhange	Students Representative
19	Vaishnavi Dabre	Students Representative

The following points were discussed in the meeting

1. It was decided to arrange awareness program related with cyber security for the students in the month of October .
2. It was decided to arrange certificate course of beautification for the students in the month of November.
3. It was decided that the class teacher should find out the slow learners & advanced learners from their classes.
4. It was decided that all the committees should arrange different competitions for the students.

R. Khan

**Dr. Roshan Khan
(IQAC Coordinator)**

V. Dixit

**Dr. Vandana Dixit
(Principal)
PRINCIPAL
Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002**

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Action Taken Report

As per the meeting of IQAC held on 12th September, 2022 the action taken was as under :-

1. IT department has organized awareness program on "cyber security" for the students.
2. IQAC has organized one month certificate course in beautification for the students .
3. Slow learners & advanced learners are identified .
4. List of different competitions was prepared by different incharge staff members for the students.

R. Khan

Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit

Dr. Vandana Dixit
(Principal)

PRINCIPAL
Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Notice

Date 07th December, 2022

You are hereby requested to attend a meeting of the IQAC on 14th December 2022 at 11.30 a.m. in IQAC Hall.

The Agenda of the Meeting will be as under :-

1. Preparation of documents for SSR.
2. Updating of departmental files & NAAC related files.
3. Arranging competitions for enhancing the communication skills of students .

R. Khan
Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit
Dr. Vandana Dixit
(Principal)

PRINCIPAL
Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Minutes of IQAC

The 3rd IQAC meeting was held on 14th December, 2022 at 11.30 a.m. in IQAC Hall

The following member were present

Sr. No.	Name of the Person	Designation
1	Dr. Vandana Dixit	Chairperson
2	Dr. Inderjeet Ramteke	Administrative Officer
3	Mr. Safdar Anis	Management Member
4	Dr. Roshan Khan	IQAC Co-ordinator
5	Prof. Nihar Dahake	Teaching Staff
6	Prof. Deepmala Gupta	Teaching Staff
7	Prof. Ashish Ingale	Teaching Staff
8	Prof. Hazra Siddique	Teaching Staff
9	Prof. Amrita Chawla	Teaching Staff
10	Prof. Priti Hatwar	Teaching Staff
11	Prof. Yogesh Ingle	Teaching Staff
12	Prof. Yogesh Harode	Teaching Staff
13	Prof. Ankita Jais	Teaching Staff
14	Prof. Manjiri Raut	Teaching Staff
15	Prof. Meenal Gajbhiye	Teaching Staff
16	Mr. Shreyansh Gupta	Alumni
17	Saniya Khan	Students Representative
18	Ritik Abhange	Students Representative
19	Vaishnavi Dabre	Students Representative

The following points were discussed in the meeting

1. Various documents which are to be uploaded in website while preparation of SSR is listed out which are to be gathered & posted .
2. All criteria in charge are instructed to prepare required departmental files & NAAC committees are also guided for documentation.
3. Committees are given responsibilities for arranging competitions for students .

R. Khan

Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit

Dr. Vandana Dixit
(Principal)
PRINCIPAL
Zulakha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Action Taken Report

As per the meeting of IQAC held on 14th December, 2022 the action taken was as under :-

1. IQAC has checked all the documents related with SSR.
2. All criteria in charge have prepared departmental files as per NAAC .
3. Departments conducted competitions of debate & elocution to enhance communication skills.

R. Khan

Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit

Dr. Vandana Dixit

(Principal)

Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

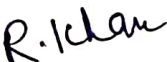
Notice

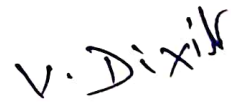
Date 11th April, 2023

You are hereby requested to attend a meeting of the IQAC on 18th April, 2023 at 11.30 a.m. in IQAC Hall.

The Agenda of the Meeting will be as under :-

1. IQAC action plan for the year 2023-24.
2. Academic calendar for the session 2023-24.
3. Action plan for the admission procedure .
4. Setting up of training & placement cell.


Dr. Roshan Khan
(IQAC Coordinator)


Dr. Vandana Dixit
(Principal)
PRINCIPAL
Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Minutes of IQAC

The 4th IQAC meeting was held on 18th April , 2023 at 11.30 a.m. in IQAC Hall

The following member were present

Sr. No.	Name of the Person	Designation
1	Dr. Vandana Dixit	Chairperson
2	Dr. Inderjeet Ramteke	Administrative Officer
3	Mr. Safdar Anis	Management Member
4	Dr. Roshan Khan	IQAC Co-ordinator
5	Prof. Nihar Dahake	Teaching Staff
6	Prof. Deepmala Gupta	Teaching Staff
7	Prof. Ashish Ingale	Teaching Staff
8	Prof. Hazra Siddique	Teaching Staff
9	Prof. Amrita Chawla	Teaching Staff
10	Prof. Priti Hatwar	Teaching Staff
11	Prof. Yogesh Ingle	Teaching Staff
12	Prof. Yogesh Harode	Teaching Staff
13	Prof. Ankita Jais	Teaching Staff
14	Prof. Manjiri Raut	Teaching Staff
15	Prof. Meenal Gajbhiye	Teaching Staff
16	Mr. Shreyansh Gupta	Alumni
17	Saniya Khan	Students Representative
18	Ritik Abhange	Students Representative
19	Vaishnavi Dabre	Students Representative

The following points were discussed in the meeting

1. The convener read out the minutes of the meeting dated 07th December 2022 .
2. IQAC coordinator discussed the action plan to be formulated in the current year.
3. Points to be considered in academic calendar was discussed with in charge .
4. IQAC coordinator discussed the measures to be taken during admission with admission committee.

R. Khan

**Dr. Roshan Khan
(IQAC Coordinator)**

V. Dixit

**Dr. Vandana Dixit
(Principal)**

PRINCIPAL

**Zulakha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002**

ZULEKHA COLLEGE OF COMMERCE, SCIENCE & TECHNOLOGY

Shanti Nagar, Nagpur

Affiliated to : Rashtrasant Tukadoji Maharaj Nagpur University

Managed by

ZED VOCATIONAL TRAINING AND GENERAL CENTRAL SHIKSHAN SANSTHA

Action Taken Report

As per the meeting of IQAC held on 18th April, 2023 the action taken was as under :-

1. The IQAC coordinator discussed all the points of action plan 2023-24 with all the in charge .
2. The academic committee prepared the academic calendar .
3. Admission committee had fulfilled all the norms of admission as decided.

R. Khan
Dr. Roshan Khan
(IQAC Coordinator)

V. Dixit
Dr. Vandana Dixit
(Principal)
PRINCIPAL
Zulekha College of Commerce,
Science & Technology
Shantinagar, Nagpur-440 002